



ZARAI TARAQIATI BANK LIMITED

CAREER OPPORTUNITIES



ZTBL, a 'AAA' rated renowned specialized financial institution with a wide network of over 500 branches all across the country is inviting applications from energetic and challenge-oriented professionals with proven track record and capacity to perform as a catalyst for transformation in a challenging environment. The individuals who fulfill the basic eligibility criteria may apply for the positions for its Islamic Treasury Back Office, Karachi:

Positions	Outline of Main Duties/ Job Responsibilities
Money Market Settlement Officer OG-II/OG-I (No of Positions: 2) Experience: Minimum three (03) years' experience in settlement. Qualification: Minimum Bachelor degree from HEC recognized Institute/University (National/ International).	<ul style="list-style-type: none">• The position reports to the Head of Settlement and includes the following responsibilities:• Settlement and accounting of Islamic Treasury Money Market deals.• Handling RTGS and Raast system activities under the four-eye principle.• Managing blotters and reconciling with Treasury Front Office.• Reconciliation of bank accounts and managing vouchers, advices, deals, and cheques from SBP and other banks.• Responsible for DAP, MMCRS, and other regulatory/statutory reporting.• Handling NIFT clearing and coordination with Head Office Clearing Branch.• Preparing reports for investment positions, outstanding call borrowing/lending, and placement positions.• Performing any other duties assigned from time to time.

How to apply

- Maximum age upto **35 years** as on closing date to apply.
- Market competitive remuneration will be offered.
- The applicant must possess excellent communication, analytical, interpersonal, adaptability and teamwork skills.
- Dual nationality holders are not eligible to apply.
- Applicant convicted by any court of law are not eligible to apply.
- ZTBL is an equal opportunity employer, females and PWDs are encouraged to apply.
- Interested candidates may apply online through website: <https://www.ztbl.com.pk/jobs>, till **31st August, 2025**. Only online submission of application within due date will be accepted.
- Only short-listed candidates will be called for interview. No TA/DA shall be admissible for interviews.
- The Bank reserves the right to accept or reject any application(s) without assigning any reason(s) thereof.

For any related query, please contact Head Recruitment & Appointment, ZTBL, Head Office, Islamabad @ 051-9252724

