

Rs.5000/-

**ZARAI TARAQIATI BANK LIMITED**  
**HEAD OFFICE ISLAMABAD**  
**APPLICATION FORM FOR REGISTRATION/ENLISTMENT**

No. \_\_\_\_\_

Dated: \_\_\_\_\_

Departmental Head,  
Assets & Logistics Department,  
Zarai Taraqati Bank Ltd.  
Head Office, Islamabad

Subject: - **APPLICATION FOR REGISTRATION/ENLISTMENT AS ZTBL REGISTERED MANUFACTURER/SUPPLIERS/VENDORS AS AGRICULTURAL SERVICES PROVIDERS (ASPs) INCLUDING RENTAL MACHINERY, SUPPLY OF INPUTS AND FARM ADVISORY SERVICES ETC.**

Dear Sir,

I/We request for registration on the approved panel of ZTBL as registered manufacturer/supplier/vendor for provision of Agricultural Services Providers (ASPs) to its borrowers, which include;

- 1. Farm and Agricultural Machinery on rental basis**
- 2. Supply of inputs**  
**i). Seeds ii) Fertilizers iii) Pesticides iv) Weedicides**
- 3. Farm/Agricultural Advisory Services (FAS)**
- 4. GIS Mapping**

Brief particulars along with related documents are submitted below for your kind consideration and orders: -

**1.** Name of the applicant Firm with Contact Details and address of Head Office / Registered Office.

**2.** Status of the Business of the Applicant, whether sole proprietorship, partnership, Companies i.e. Public Limited, Private Limited or SMC Private Limited etc. which include Manufacturers, Distributors, Dealers, Suppliers.

i). In case of private Ltd. Co. or public limited company copies of the following documents duly attested are attached:

- a) Memorandum& Article of Association.
- b) Certificate of incorporation from the Registrar Joint Stock Companies/SECP.
- c) Resolution of the Board of Directors of the Company for registration with

ZTBL and execution of agreement.

d) Form-A & Form -29 duly attested by SECP.

(ii) In case of partnership and proprietorship concerns, copies of the following documents duly attested should be provided: -

- a) A certified copy of Deed of partnership as filed with the Registrar.
- b) Certificate of Registration (Form C).
- c) Resolution from the partners to apply for registration and execution of agreement.

iii) Name of the proprietor(s) Partners/Directors (as the case may be) with addresses, Telephone Numbers and emails, if any.

iv) Details of National Identity Card (s) of proprietor/partners/directors including Chief Executive Officer/MD (Copies duly attested).

v) If any, Other business whether existing or closed, owned by the Proprietor/Partners/Directors (Name and Address) and reasons for closure.

vi) Number and location of Branches/Sales Offices /authorized dealers if any.

vii) List of authorize dealers containing full name, Cell Nos., Phone Nos., e-mail address and complete mail address.

**3.** Bank statement of Applicant's account for the last 2 years duly attested by the Banker.

**4.** Attested photo copy of Applicant's authorized license from principal vendors / manufacturers, where applicable.

**5.** Applicant must have at least One (01) Year valid fitness certificate of rental machinery and its allied implements should be in working condition.

**6.** All services to be provided by the Agricultural Services Providers (ASPs) shall be time bound as per Agreement. **(Provide Consent Form on Company letter Head duly Signed by owner, CEO or authorize person)**

**7.** Applicant must had provided Agricultural Services to at least Twenty-Five (25) Farmers within last Two (02) Years and will provide list of existing clients for counter verification. **(Must Provide Company letter Head duly Signed by owner, CEO or authorize person)**

**8.** Applicant must cover / possess at least 50 km radius of geographical area to provide their Agricultural Services (Rental machinery & Inputs supply etc.) to ZTBL Farmers.

**9.** Applicant should have valid NTN / STRN and must be Active Tax Payer.

**10.** Applicant should provide Police Verification Report from local Police station.

11. Three specimen signatures of authorized signatory duly attested by the Managing Director/CEO
12. Warranty/Guarantee of company product, in case of rental machinery.
13. Whether, the applicant is or was an approved supplier to any reputable organization or Government Agency. If so, the name of the Organization/Agency may be mentioned and photo copy of appointment order as supplier be enclosed.
14. Estimated annual turnover of the company/dealer
15. Evidences/photos of Farm and Agricultural Machinery on rental basis, Office or Merchant shops etc.
16. Three reference letters from farmers, who have avail their services in past two years with detail i.e Name , Address, CNIC, Type of Services Taken, Contact no
17. Delivery period of the product in case of Inputs, Rental Machinery and other services
18. Any other information (as may be required by the bank).

If the applicant/Company is shortlisted for enlistment as Agriculture Services Providers (ASPs) with ZTBL, then, the applicant/company must open its account at nearest ZTBL Branch and ensure all transaction via this account with a minimum deposit of **Rs. 0.500 Million** for Sole proprietorship/SMC (Pvt.) Limited Companies and, **Rs. 1.000 Million** in case of Partnership and other Companies.

We solemnly undertake and confirm that the enclosed information relating to above points are true and correct to the best of my/our knowledge and belief. If any information is found to be incorrect at any later stage and or if I/we fail to honour my/our commitment, the Bank would have the right to cancel our registration/enlistment and take any other action deem appropriate by the Bank.

We further undertake that we have read and understood ZTBL's policies for booking of Farm & Agricultural Machinery on rental basis, supply of Inputs on timely and provide Farms Advisory Services in lieu of financing schemes. In case of registration/enlistment, we shall abide by the policies/procedures of the bank in vogue as well as the changes/revision(s) to be made by the bank from time to time.

Yours Faithfully,

(Signature of applicant)

**Note: - After Completion of all desire documents by successful vendors/firms/dealers, then Rs. 10,000/- (Non- Refundable) will be deposit as processing fee before Signing the agreement.**