



ZTBL, a 'AAA' rated renowned specialized financial institution with a wide network of over 500 Branches all across the country is inviting applications from energetic and challenge-oriented professionals with proven track record and capacity to perform as a catalyst for transformation in a challenging environment. The individuals who fulfill the basic eligibility criteria may apply for the contractual position, which is based at ZTBL, Head Office, Islamabad.

Divisional Head Operations (SVP/EVP)

Experience: Minimum 12-years Post Qualification Experience in Banking sector out of which 05 years in operations.

Qualification: Bachelor Degree. Preference will be given to candidate having relevant Master's Degree/ Professional Qualification.

Job Responsibilities

- To lead and upgrade the Bank's operations to ensure operational efficiency and effectiveness.
- To look after centralized operations, current as well as future initiatives.
- Develop and implement operations strategy to help define and accomplish short-term and long-term objectives.
- Ensure smooth operations of the entire branch network efficiently & effectively in accordance with prevailing industry practices through risk avert processes and procedures and with embedded better internal controls.
- Ensure the operational standards are updated and in-line with the regulatory guidelines and implementation best practices to ensure that customers are provided with best banking products and services.
- Responsible for developing the operations strategy in-line with the bank's business plan and ensuring an effective and efficient operating model for the bank.
- Aligning the Bank's operational activities to support business, its continuity, contingency planning.
- Enhance overall operations efficiency of banking operations and to ensure everyday business operations run uninterrupted and are in-line with bank's business objectives.
- Ensure adherence to all internal and external regulatory guidelines. Fulfill all SBP and internal reporting requirements in a timely and accurate manner.
- Any other task assigned by the management.

-: Eligibility / Ineligibility Criteria: -

- The applicant must possess excellent communication, analytical, interpersonal, adaptability and teamwork skills.
- Maximum age upto **55-years** as on closing date to apply.
- Applicant retired from any service under any Government (i.e. Federal or Provincial) or from any organization, body, authority or establishment owned or controlled by any Government or in which any Government has controlling share or interest are not eligible to apply.
- Applicant dismissed, discharged, compulsorily retired, removed or otherwise terminated by previous employers on disciplinary grounds are not eligible to apply.
- Applicant convicted by any court of law are not eligible to apply.
- Applicant relieved under any Golden Hand Shake Scheme/ Voluntary Separation Scheme (by whatever name) from Public Sector Organization for a period of five years are not eligible to apply.
- The above positions will be contractual for an initial period of 5 years (extendable subject to performance). Market Competitive remuneration will be offered.
- Interested candidates may apply online through website: <https://www.ztbl.com.pk/jobs>, till **1st September, 2024**.

For any related query, please contact Head Recruitment & Appointment, ZTBL, Head Office, Islamabad @ 051-9252724