

Rs.1000/-

ZARAI TARAQIATI BANK LIMITED
HEAD OFFICE ISLAMABAD
APPLICATION FORM FOR REGISTRATION/ENLISTMENT

No. _____

Dated: _____

Departmental Head,
General Services Department,
Zarai Taraqati Bank Ltd.
Head Office,
Islamabad

Subject: - **APPLICATION FOR REGISTRATION / ENLISTMENT AS ZTBL REGISTERED MANUFACTURER / SUPPLIER OF “FARMS/AGRI MECHINARIES, KITCHEN GARDENING, FRUITS AND VEGETABLE SAVERS, POTATO GRADERS & ELECTRIC CHAKKIS ETC”.**

Dear Sir,

I/We request for registration on the approved panel of ZTBL as registered manufacturer/supplier for supply of “Farms/Agri Machineries, Kitchen Gardening, Fruits and Vegetable Savers, Potato Graders & Electric Chakkis etc” to its borrowers and I am submitting this application for the enlistment of following products.

Thresher		Harvesters		Planters/Rice Planters	
Mobile Grain Dryers		Wheat Straw Bailing Machine		Rice Straw Bailing Machine	
Mini Rotavator (Walking Tractor)		Fruits & Vegetables Savers		Bio Gas Plant Unit	
Kitchen Gardening		Electric Chakkis		Potato Graders	
Happy Seeder		Raised bed Planters		Direct seedling Rice Planters	

Brief particulars along with related documents are submitted below for your kind consideration and orders:-

1. Name of the Firm with address of Head Office Registered Office.
2. (i) Status of the business, whether sole proprietorship /partnership/private Ltd. Companies, Public limited companies.
(ii) In case of private Ltd. Co. or public limited company) copies of the following documents duly attested are attached:-
 - a) Memorandum& Article of Association.

- b) Certificate of incorporation from the Registrar Joint Stock Companies/SECP.
 - c) Resolution of the Board of Directors of the Company for registration with ZTBL and execution of agreement.
 - d) Form-A & Form -29 duly attested by SECP.
 - e) Last 2 years Bank statements of Business a/c duly attested by the Banker.
 - f) Three specimen signatures of authorized signatory duly attested by the Managing Director/CEO.
 - g) Name of Bankers
 - h) In case of importer of imported “Farms/Agri Mechinaries, Kitchen Gardening, Fruits and Vegetable Savers, Potato Graders & Electric Chakkis etc” Authorization Certificate issued by the Principal Manufacturer and valid contract/agreement signed with the Principal Manufacturer.
- (iii) In case of partnership and proprietorship concerns, copies of the following documents duly attested should be provided: -
- a) A certified copy of Deed of partnership as filed with the Registrar.
 - b) Certificate of Registration (Form C).
 - c) Resolution from the partners to apply for registration and execution of agreement.
 - d) Three specimen signatures of authorized signatory duly attested by the Managing Partner.
 - e) Bank statement of partnership account for the last 2 years duly attested.
 - f) Name of Banker
3. Name of the proprietor(s) Partners/Directors (as the case may be) with addresses, Telephone Nos. & emails, if any.
 4. Number & date of National Identity Card (s) of proprietor/partners /directors including Chief Executive Officer/MD (Photostat copies duly attested enclosed).
 5. Name & Address of other business whether existing or closed, owned by the Proprietor /Partners/Directors, if any and reasons for closure.
 6. Number and location of Branches/Sales Offices /authorized dealers if any.
 6. List of authorized dealers containing full name, Cell #, Phone # Fax # e-mail address and complete mail address.
 7. Attested photo copy of Authorization from Pakistan Engineering Council OR Engineering Development Board (EDB) OR Registration/License with AEDB (Alternative Energy Development Board) in relevant category.

8. Whether after sale service provided if yes, detail of after sale service be given.
9. Warranty/Guarantee of the Product (minimum ____ year).
10. Whether the applicant is or was an approved supplier to any reputable organization or Government Agency. If so, the name of the Organization/Agency may be mentioned and photo copy of appointment order as supplier be enclosed.
11. Whether the income of the firm is taxable, if so, the amount of Income Tax last paid be intimated with a photo copy of sale tax and income tax returns for the last 2 years OR since established as the case may be.
12. Any other information (as may be required by the bank).

If our company, proprietorship, partnership, firm or trader is qualified for enlistment as approved supplier “Farms/Agri Machineries, Kitchen Gardening, Fruits and Vegetable Savers, Potato Graders & Electric Chakkis etc”, we shall maintain a minimum balance of Rs. **0.500** million in current account with ZTBL Model Branch Lahore/Karachi or any nearest branch of ZTBL.

We solemnly undertake and confirm that the enclosed information relating to above points are true and correct to the best of my/our knowledge and belief. If any information is found to be incorrect at any later stage and or if I/we fail to honour my/our commitment, the Bank would have the right to cancel our registration/enlistment and take any other action deem appropriate by the Bank.

We further undertake that we have read and understood ZTBL’s policies for booking/supply of **“FARMS/AGRI MACHINERIES, KITCHEN GARDENING, FRUITS AND VEGETABLE SAVERS, POTATO GRADERS & ELECTRIC CHAKKIS ETC”** financing scheme. In case of registration/enlistment, we shall abide by the policies/procedures of the bank in vogue as well as the changes/revision(s) to be made by the bank from time to time.

Yours Faithfully,

(Signature of applicant)