

ZARAI TARAQIATI BANK LIMITED
HEAD OFFICE ISLAMABAD
BUILDING & WORKS DEPARTMENT

TENDER NOTICE

1. Sealed tenders are invited for the **“GENERAL MAINTENANCE & JANITORIAL SERVICES AT ZTBL HEAD OFFICE BOTH THE BUILDINGS, RESIDENTIAL COLONY, SPORTS CLUB, MEDICAL CENTER FARM, STAFF COLLEGE AND CAMP OFFICE, ISLAMABAD”** from the firms enlisted with Government and Semi Government Departments having experience of executing such works in Multi-Storey Buildings (minimum 07 floors) preferably High-rise/Banking Sectors in Islamabad Capital Territory on single stage-single envelope method.
2. The terms and conditions of the work may be seen in the office of Head (Maintenance), Building & Works Department, ZTBL, Head Office, Islamabad.
3. Tender Document may be obtained from the office of Maintenance unit, Building & Works Department, 4th Floor Annex Building, ZTBL Head Office, Islamabad @ Rs.5,000/- each (Non refundable) during working hours. No tender will be sold on the date fixed for receipt and opening of tender.
4. The tenders will be received on **20.12.2023** upto 11:00 AM in Jamil Nishter Auditorium, ZTBL, Head Office, Islamabad and shall be opened at 11:30 AM on the same date in the presence of the tendering contractors who care to be present at the time.
5. Bidder shall furnish Bid Security of Rs. 500,000/- in the shape of Pay Order/Demand Draft or CDR in favour of ZTBL, Head Office, Islamabad as a part of its bid.
 - Application/Request on Firm's letter head along with copy of CNIC of the owner(s)/Partners.
 - Affidavit that the firm is not involved in litigation with any Government/Semi government or private organization.
 - At least 03 Satisfactory Performance Certificates of the respective clients of relevant job/services provided.
 - Clients list of similar jobs/projects/services.
 - Register active income tax & sale tax with FBR.
 - The intending firms participate in the bids are required to furnish the Company profile complete along with above noted documents at the time of issuance of tender.
 - ZTBL shall disqualify a supplier or contractor and forfeit its Bid Security or all due payments, if at any stage, the information or documents submitted by the firm are found bogus/inaccurate etc.

(SOHAIL ATIF HAMEED)
Head (Building & Works Deptt.)
ZTBL, Head Office, Zero Point,
1-Faisal Avenue, Islamabad.
Ph.051-9252053/9252695



Public Relations & Media Services Department, ZTBL Head Office Islamabad may please find enclosed herewith a Tender Notice along with approval to invite **MONTHLY GENERAL MAINTENANCE & JANITORIAL SERVICES AT ZTBL HEAD OFFICE BOTH THE BUILDINGS, RESIDENTIAL COLONY, SPORTS CLUB, MEDICAL CENTER FARM, STAFF COLLEGE, CAMP OFFICE AND ISLAMABAD.”** for its appearance in Sunday’s Newspapers (English & Urdu) dated 03.12.2023.

[SOHAIL ATIF HAMEED]

Encl (A.A)

Public Relations & Media Services Department, ZTBL HO, Islamabad.

U.O.Note No.B&W-13(30)/2023/

Dated: 01.12.2023

Copy to:-

1. Webmaster, ZTBL H.O, Islamabad with the request to display the same over Bank’s website as well as on PPRA’s website.
2. SSO(KSSL), ZTBL H.O, Islamabad with the request to allow firms/representatives to enter in the Bank’ Premises for purchasing of tender document after addressing all COVID-19 SOPs etc and Security measures.

Head (Building & Works Deptt.)

