

**CAREER OPPORTUNITY**

ZTBL, a renowned specialized financial institution with a wide network of Branches all across the country is inviting applications from energetic and challenge-oriented professionals with proven track record and capacity to perform as a catalyst for transformation in a challenging environment. The individuals who fulfill the below-mentioned basic eligibility/screening criteria may apply for the following position:

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| <b>Position:</b> | <b>GRC Officer(Information Security Governance, Risk and Compliance)</b> | No. Of Positions: 01 | <b>Level</b> | OG-I |
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**Basic Eligibility Criteria:**

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| <b>Academic Professional Qualification:</b>          | <ul style="list-style-type: none"> <li>Graduate (16 years of education) / Post Graduate in IT/Computer Science/ Computer Engineering /Networks/ Information/Cyber/IT Security duly recognized by HEC.</li> </ul>  |
| <b>Experience:</b>                                   | <ul style="list-style-type: none"> <li>At-least 05 years of post-qualification relevant professional experience in a comparable position in a reputed private/public sector organization.</li> <li>Experience should include at-least 2 Years of IS/IT Governance Risk and Compliance (GRC) in any Financial Institution</li> </ul>   |
| <b>Other Skills / Expertise/ Knowledge Required:</b> | <ul style="list-style-type: none"> <li>Knowledge of Information Security Governance Risk and Compliance Management</li> <li>Knowledge of Information Security Risk Management as per NIST SP 800-30</li> <li>Knowledge of information security risk management frameworks and compliance practices.</li> <li>Excellent interpersonal, communication, and presentation skills, including formal report writing experience</li> </ul> |

**Outline of Main Duties / Job Responsibilities:**

- Support development, implementation and maintenance of strong Information security governance, risk & compliance policies/processes.
- Continuously improve the security framework, methodology, standards, and system of internal controls.
- Govern and report on findings, track status, and ensure corrective actions are complete and sustainable.
- Support operational reporting, management communications, and executive governance committees.
- Sustain purpose-driven engagement and effective interaction with Auditors, Regulators, and compliance.
- Perform risk identification & assessment, response & mitigation, control monitoring & reporting.
- Gather and evaluate information, including supporting Auditors, Regulators, and compliance.
- Coordinate Security testing exercises and compliance of the findings.
- Support issue management, risk acceptances, and the IT Security - Corrective Action Program.
- Support workforce security activities including culture, awareness and training.

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| <b>Eligibility</b> | <ul style="list-style-type: none"> <li>We Offer competitive remuneration package geared towards attracting best talent in the market.</li> <li>Applicant having less than 45% marks (in conventional system) or CGPA less than 1.4/4.0 or 2.4/5.0 or equivalent in degree on the basis of which application is being submitted, are not eligible to apply.</li> <li>Dual nationality holders are not eligible to apply for the post.</li> <li>Only short-listed candidates will be called for interview.</li> <li>Interested candidates may apply online through website: <a href="https://ztbl.rozee.pk">https://ztbl.rozee.pk</a> and <a href="https://www.ztbl.com.pk/jobs">https://www.ztbl.com.pk/jobs</a></li> </ul> |
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| <b>Employment Type:</b> | Regular |
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| <b>Age Limit:</b> | <ul style="list-style-type: none"> <li>35 Years Maximum (as on closing date to apply)</li> </ul> |
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- Advertisement Date: 25-June-2023
- Closing Date of Advertisement: 16-July-2023

**Note:** Applications received after due date will not be considered. No TA/DA shall be admissible for interviews.

**ZTBL is an equal opportunity employer - Women are encouraged to apply.**

**Please note that any kind of external/internal influence or SAFARISH in Recruitment process would lead to cancel the credentials of candidate and applicant would be immediately BLACKLISTED.**