

CAREER OPPORTUNITY

ZTBL, a renowned specialized financial institution with a wide network of Branches all across the country is inviting applications from energetic and challenge-oriented professionals with proven track record and capacity to perform as a catalyst for transformation in a challenging environment. The individuals who fulfill the below-mentioned basic eligibility criteria may apply for the following position:

Position:	Information Training Officers	No. Of Positions: 15
Basic Eligibility Criteria:		
Academic / Professional Qualification:	<ul style="list-style-type: none">• Master's in Business Administration (MBA) or Bachelor's in Business Administration (BBA) duly recognized by HEC.	
Experience:	<ul style="list-style-type: none">• Entry-level position, relevant internships or project experience Will be preferred.	
Other Skills/ Expertise/ Knowledge Required:	<ul style="list-style-type: none">• Strong knowledge of technology systems, infrastructure, and software applications relevant to finance and business administration.• Familiarity with financial analysis, data management, and accounting principles.• Detail-oriented approach with a focus on accuracy and data integrity.	
Outline of Main Duties / Job Responsibilities:		
<ul style="list-style-type: none">• Provide technical assistance and support to end-users within the organization, including troubleshooting hardware and software issues, resolving technical problems.• Assist in data collection, organization, and analysis to support financial decision-making processes.• Implement security measures and disaster recovery plans to protect data and systems.• Assist in the planning and execution of technology-related projects, such as software implementations, system upgrades, and process improvements.• Collaborate with project teams to ensure adherence to project timelines, budgets, and objectives.• Contribute to the development and maintenance of IT infrastructure, including network management, server administration, and database management.		
Eligibility	<ul style="list-style-type: none">• We Offer competitive remuneration package geared towards attracting best talent in the market.• Applicant must have at-least second division (i.e. 45% marks or equivalent CGPA of 1.4/4.0 or 2.4/5.0) in degree on basis of which he is applying or eligible.• Dual nationality holders are not eligible to apply for the post.• Only short-listed candidates will be called for interview.• Interested candidates may apply online through website: https://ztbl.rozee.pk and https://www.ztbl.com.pk/jobs.	
Employment Type:	Contractual (Ex-Cadre under SR-2005 (Non-statutory)).	
Age Limit:	25 Years Maximum (as on closing date to apply).	
<ul style="list-style-type: none">• Advertisement Date: 25-June-2023• Closing Date of Advertisement: 16-July-2023		
Note: Applications received after due date will not be considered. No TA/DA shall be admissible for interviews.		
ZTBL is an equal opportunity employer - Women are encouraged to apply.		

Please note that any kind of external/internal influence or SAFARISH in Recruitment process would lead to cancel the credentials of candidate and applicant would be immediately BLACKLISTED.