

## CAREER OPPORTUNITY

ZTBL, a renowned specialized financial institution with a wide network of Branches all across the country is inviting applications from energetic and challenge-oriented professionals with proven track record and capacity to perform as a catalyst for transformation in a challenging environment. The individuals who fulfill the below-mentioned basic eligibility criteria may apply for the following position:

**Position:**

Information Training Officers

No. Of Positions: 25

### **Basic Eligibility Criteria:**

**Academic / Professional Qualification:**

- Bachelor/Master's in IT and related field duly recognized by HEC.
- Candidates having internship in IT will be preference.

**Experience:**

- Strong knowledge of computer hardware, software, and operating systems.
- Familiarity with networking concepts and troubleshooting.
- Basic understanding of IT security principles and best practices.
- Good communication and interpersonal skills.

**Other Skills/ Expertise/ Knowledge Required:**

- Problem-solving mindset and attention to detail.
- Ability to learn quickly and adapt to changing technologies.

### **Outline of Main Duties/ Job Responsibilities:**

- Investigate and resolve technical problems related to IT systems, including desktops, laptops, printers, and software applications.
- Provide technical support and assistance regarding hardware, software, and network-related issues.
- Assist in the administration and maintenance of IT systems, including user account management, access control, and software installations.
- Adhere to the bank's IT policies, procedures, and security guidelines.

**Eligibility**

- We Offer competitive remuneration package geared towards attracting best talent in the market.
- Applicant must have at-least second division (i.e. 45% marks or equivalent CGPA of 1.4/4.0 or 2.4/5.0) in degree on basis of which he is applying or eligible.
- Dual nationality holders are not eligible to apply for the post.
- Only short-listed candidates will be called for interview.
- Interested candidates may apply online through website: <https://ztbl.rozee.pk> and <https://www.ztbl.com.pk/jobs>.

**Employment Type:**

Contractual (Ex-Cadre under SR-2005 (Non-statutory)).

**Age Limit:**

25 Years Maximum (as on closing date to apply).

- Advertisement Date: 25-June-2023
- Closing Date of Advertisement: 16-July-2023

**Note:** Applications received after due date will not be considered. No TA/DA shall be admissible for interviews.

**ZTBL is an equal opportunity employer - Women are encouraged to apply.**

**Please note that any kind of external/internal influence or SAFARISH in Recruitment process would lead to cancel the credentials of candidate and applicant would be immediately BLACKLISTED.**